

Birch Grove Community School

School Board Meeting Minutes

November 21, 2022

At Birch Grove Community School

Mission Statement:

Birch Grove Community School will promote academic excellence utilizing our unique natural setting to prepare students to become socially and environmentally responsible, self-directed, life-long learners.

- 1.0 Call the Meeting to Order at 5:30 pm. Roll Call of Members, Quorum Declaration:
Members Present: Skip Lamb, Mary VanDoren, and Judy Motschenbacher.
Members Absent: Sarena Crowley, Sara Knottski, and ex-officio Diane Blanchette.
- 2.0 Reading of the Mission Statement: Judy Motschenbacher
- 3.0 Review and Approve the Agenda: **Motion to approve made by Skip Lamb, seconded by Mary VanDoren. Motion carried unanimously.**
- 4.0 Review and Approve Meeting Minutes from October 17, 2022: **Motion to approve made by Skip Lamb, seconded by Mary VanDoren. Motion carried unanimously.**
- 5.0 Declaration of Conflict of Interest: N/A
- 6.0 Community Comment: This is an opportunity for the public to address the school board on school-related items in accordance with the guidelines printed on the reverse of this agenda.
- 7.0 Purchase Order Review: N/A
- 8.0 Financial Reports
 - 8.1 Cash Flow Projection – **Motion to approve made by Mary VanDoren, seconded by Skip Lamb. Motion carried unanimously.**
 - 8.2 Monthly Register: **Motion to approve made by Mary VanDoren, seconded by Skip Lamb. Motion carried unanimously.**
 - 8.3 Revenue Report: **Motion to approve made by Mary VanDoren, seconded by Skip Lamb. Motion carried unanimously.**
 - 8.4 Expenditure Report: **Motion to approve made by Mary VanDoren, seconded by Skip Lamb. Motion carried unanimously.**
 - 8.5 Bank Statement: **Motion to approve made by Mary VanDoren, seconded by Skip Lamb. Motion carried unanimously.**
 - 8.6 Balance Sheet Report: **Motion to approve made by Mary VanDoren, seconded by Skip Lamb. Motion carried unanimously.**
- 9.0 Enrollment Update for 2022-2023: 42 K-5, Saplings 18 with waiting list.
- 10.0 Policy Review: 104 Mission Statement. **Motion to approve made by Skip Lamb, seconded by Mary VanDoren. Motion carried unanimously.**
- 11.0 Old Business
 - 11.1 Hostel: No Manager to run the program at this time.
- 12.0 New Business
 - 12.1 Accept Donations: **Motion to approve made by Mary VanDoren, seconded by Skip Lamb. Motion carried unanimously.**
 - 12.2 Approve Speech Contract Addendums: **Motion to approve made by Mary VanDoren, seconded by Skip Lamb. Motion carried unanimously.**
 - 12.3 Approve Dakota Academic Consulting Contract (E-rate): **Motion to approve made by Skip Lamb, seconded by Mary VanDoren. Motion carried unanimously.**
 - 12.4 Board and Director Training: MN Charter Board Training & Development – Develop and Use Policies-Tabled to next meeting.
- 13.0 Reports and Information
 - 13.1 Administrative Report: written report reviewed
 - 13.2 Teachers Report: NA

13.3 Board Member Report: Mary updated that the WE Connect, Inc. board unanimously approved motions to gift the DSACF Endowment to BGCS.

14.0 Committee Up-dates

14.1 Finance Committee:

14.2 District Advisory & Academic Excellence Committee: No update

14.3 Fund Raising Committee: PTO Halloween Carnival went well.

15.0 Approve Purchase Orders: N/A

16.0 School Board Reflection: *Present, On Time, Progress Made, Open & Honest, End on Time*

17.0 Set Date for the Next School Board Meeting: December 19, 2022, at BGCS at 5:30.

18.0 Adjourn: **Motion to adjourn at 6:20 pm made by Mary VanDoren, seconded by Skip Lamb. Motion carried unanimously.**