



Birch Grove Community School, a small elementary located on the beautiful North Shore of Lake Superior in Tofte, Minnesota, is seeking a FT Saplings Teacher Assistant (school year Sept-May according to the 22-23 school calendar).

The Saplings Program is a licensed daycare for children ages 3-5, run as a pre-school. The program has a history of repeated 4 of 4 Star Parent Aware ratings, as well as a long-standing reputation for high quality programming in both Cook and Lake Counties.

For more information on the Saplings Program go to:
www.birchgroveschool.com under Community Services/Saplings Program and Summer Saplings

Position Requirements:

- Experience working with children ages 3-5 (being a parent is experience!)
- A high level of energy that is focused on student growth
- The ability to interact positively with children, parents, staff, and the community
- The ability to be flexible, self-motivated, and responsible
- A desire to grow with the program for years into the future
- Must be able to successfully pass a background check

Position Requirements/responsibilities for Saplings Staff includes, but is not limited to:

- Commit yourself fully to the 2022-2023 school year in the Saplings program with the intent to maintain/increase the high quality of the program
- Provide a safe and nurturing environment for children
- Bring energy and enthusiasm to Saplings everyday
- Complete the required training (provided)
- Support the teacher’s implementation of age-appropriate curriculum
- Utilize/gain knowledge of child development
- Build and maintain positive relationships/communications with children, parents, staff and the community
- Communicate regularly with the Saplings Teacher and Community Service Coordinators
- Commit to continuing education and increasing knowledge, skills, and abilities
- Participate in school/Saplings programs, events, and fund-raising initiatives
- Other requirements and responsibilities may be added at the Community Coordinators discretion

Wage will be dependent upon education and experience.

Process:

Go to www.birchgroveschool.com to Join Us/Employment Opportunities to download an Application for Employment as well as other information.

Please submit the completed Application for Employment, Letter of Interest to:

Birch Grove Community School – Post Office Box 2383 Tofte, MN 55615
Or email to: birchgrove@boreal.org

Birch Grove Community School/Community Service is an equal opportunity employer.

Position open until filled.